

Statutory Declaration

**Commonwealth of Australia
STATUTORY DECLARATION
Statutory Declarations Act 1959**

I,(Full Name)

of(Company Name)

of(Address)

make the following declaration under the Statutory Declarations Act 1959.

We will comply with the requirements outlined in the Aged Care Act 1997 (the 'Act') and the Accountability Principles 2014 (as amended) (the 'Accountability Principles'), including the provisions relating to the Spent Convictions Act 2009, in relation to the requirements for National Criminal History Record Check – NPC for persons we employ or engage in the performance of the services to ACH Group.

I declare that for each person employed or engaged by the company in the performance of the services who has, or is reasonably likely to have access to care recipients or may have authority or responsibility for (or significant influence over) planning, directing or controlling the activities of ACH Group at that time:

- (a) there is and will be a National Criminal History Record Check's – NPC that is not more than three years old at the time of any services being performed for ACH Group .
- (b) If providing direct client care services, the National Criminal History Record Check – NPC will list expressly for the purpose of working in aged care or with vulnerable people,) and can not record:
 - (1) any convictions of murder or sexual assault,
 - (2) any convictions of any other form of assault resulting in a sentence of imprisonment,
 - (3) any spent convictions, or
 - (4) any warrants, charges and/or convictions pending;
- (c) if the 'staff member' has been a permanent resident or citizen of another country since the age of 16 years that they have signed a statutory declaration as prescribed in the Accountability Principles affirming they had no such conviction as identified in a) above; and
- (d) copies of valid certificates will be made available for inspection upon request.
- (e) that as a professional in the relevant field you have a current registration and/or license, as applicable, with the relevant regulatory/authorised professional body/board within Australia that permits you to legally undertake work within the required professional scope.

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the Statutory Declarations Act 1959 (Cth), and I believe that the statements in this declaration are true in every particular.

Signature of person making the declaration:

.....

Declared at Adelaide on the (day) of(month) 20.....

Person before whom the declaration is made

Before me (Full Name)

of(Address)

.....(Occupation)

ACH Group Office Use Only (valid for 12 months from date of declaration)

Renewal Date

Note 1: A person who intentionally makes a false statement in a statutory declaration is guilty of an offence which is punishable by imprisonment for a term of 4 years — see section 11 of the Statutory Declarations Act 1959.

Note 2: Chapter 2 of the Criminal Code applies to all offences against the Statutory Declarations Act 1959 — see section 5A of the Statutory Declarations Act 1959.

A statutory declaration under the Statutory Declarations Act 1959 may be made before —

(1) a person who is currently licensed or registered under a law to practise in one of the following occupations:

Chiropractor	Dentist	Legal practitioner
Medical practitioner	Nurse	Optometrist
Patent attorney	Pharmacist	Physiotherapist
Psychologist	Trademarks attorney	Veterinary surgeon

(2) a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); or

(3) a person who is in the following list:

Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public Australian Consular

Officer or Australian Diplomatic Officer (within the meaning of the Consular Fees Act 1955)

Bailiff

Bank officer with 5 or more continuous years of service

Building society officer with 5 or more years of continuous service

Chief executive officer of a Commonwealth court

Clerk of a court Commissioner

for Affidavits Commissioner for

Declarations

Credit union officer with 5 or more years of continuous service Employee of the Australian Trade Commission who is:

(a) in a country or place outside Australia; and

(b) authorised under paragraph 3 (d) of the Consular Fees Act 1955; and

(c) exercising his or her function in that place Employee of the Commonwealth who is:

(a) in a country or place outside Australia; and

(b) authorised under paragraph 3 (c) of the Consular Fees Act 1955; and

(c) exercising his or her function in that place Fellow of the National Tax Accountants' Association Finance company officer with 5 or more years of continuous service

Holder of a statutory office not specified in another item in this list

Judge of a court

Justice of the Peace

Magistrate

Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the Marriage Act 1961

Master of a court

Member of Chartered Secretaries Australia

Member of Engineers Australia, other than at the grade of student

Member of the Association of Taxation and Management Accountants

Member of the Australasian Institute of Mining and Metallurgy

Member of the Australian Defence Force who is:

(a) an officer; or

(b) a non-commissioned officer within the meaning of the Defence Force Discipline Act 1982 with 5 or more years of continuous service; or

(c) a warrant officer within the meaning of that Act

Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants

Member of:

(a) the Parliament of the Commonwealth; or

(b) the Parliament of a State; or

(c) a Territory legislature; or

(d) a local government authority of a State or Territory

Minister of religion registered under Subdivision A of Division 1 of Part IV of the Marriage Act 1961 Notary public

Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office supplying postal services to the public

Permanent employee of:

- (a) the Commonwealth or a Commonwealth authority; or
- (b) a State or Territory or a State or Territory authority; or
- (c) a local government authority; with 5 or more years of continuous service who is not specified in another item in this list

Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made

Police officer

Registrar, or Deputy Registrar, of a court

Senior Executive Service employee of:

- (a) the Commonwealth or a Commonwealth authority; or
- (b) a State or Territory or a State or Territory authority Sheriff

Sheriff's officer

Teacher employed on a full-time basis at a school or tertiary education institution